

RN Daily Checklist

Provided by [Vivian Health](#)



RN: _____ Date: _____

- Attend pre-shift briefing/handoff with outgoing RN

Enter Patient Name/Room # per task as completed:

Assess patient condition/record vitals	Record medical history and symptoms	Administer medicines and treatments	Change dressings and administer wound care
Draw blood, urine or other fluid samples	Set up patient care plan or add to existing plan	Consult with doctors and healthcare team	Operate and monitor medical equipment
Prep patients for exams, tests, radiology, therapies	Help perform diagnostic tests and analyze the results	Teach patient and their family how to manage illnesses or injuries	Explain at-home treatment plans
Add task:	Add task:	Add task:	Add task:

Patients discharging today: _____

End-of-shift tasks:

- Chart end-of-shift notes
- Conduct patient handoff with incoming RN